

## All Saints Advisory Council

Minutes from September 18, 2018 –

**Members in Attendance:** Heidi Adams, Fred Borovich, T.D. Eureste, Ron Goodeyon, Suzette Williams, Tim Linehan, Fr. Matt Gerlach, Fr. Sean, Scott Weeks, Shannon Taylor, Todd Stuckey, Penny Patton, Paul Zahner, Valarie Holleman, Cheryl Kane and Jenny Herman

**Guests:** None

**Members not in Attendance:** Chris Chernisky, Elizabeth Frissillo, Lindsay Rehm and Mike Rumbaugh

Others not in Attendance: Father Bryan Brooks, Ross, Fraser and Msgr. Gaalaas

- I. Call to order at 7:08 p.m. Opening Prayer by Fr. Matt Gerlach.
- II. Roll call was commenced with introductions for each member. The next meeting date scheduled for Tuesday, October 16, at 7:00 p.m. at Rectory. Also see Meeting Dates and Locations Attached for the year.
- III. All minutes have been previously approved.
- IV. Pastor's Report – **Fr. Matt Gerlach** – Report to be held at the end of agenda.
- V. Committees' Reports
  - **Finance – T.D. Eureste –**
    - The Finance Committee has met. A balance sheet audit will be done. This will be discussed more at the next meeting. Finance committee is currently looking at a 5 year forecast.
    - All Saints currently has more kids than it budgeted for. There are currently 413 kids enrolled.
    - Initiatives for Finance Committee
      - Focus on each fiscal capital budget.
      - Review of oversight, income statement and transparency.
      - More robust financial budget.
      - Currently one opening on Finance Committee.
    - Next meeting scheduled for October 8.
  - **Technology – Tim Linehan –**
    - The technology committee is operating well and not much new to report.
    - The 100 plus chrome books are operating well.
  - **Facilities/Maintenance – Fred Borovich –**

- Heidi Adams noted appreciation from the teachers and staff for all Fred does for the school and with facilities.
  - Night locks have all been installed.
  - Looking to replace five classroom doors in early childhood.
  - Continuing with regular maintenance on the building.
  - A meeting with Cyntergy, (firm who remodeled St. Anne) the architect firm will be done in the near future.
- **Advancement – Cheryl Kane –**
    - Auction sales are going good and hope to be at capacity.
    - Sponsorships are still available.
    - So far thirty-five Best of Best tickets have been sold. One-hundred is the maximum amount.
    - Live and Premier Silent Auction items are being collected.
    - Still looking for volunteers to help with the Auction.
    - Video Series is running to promote the Auction with the following topics.
      - Teacher professional development
      - Technology
      - Safety/Security
      - Emergency tuition assistance
    - Radio spots are being broadcast.
- **Development – Scott Weeks –**
    - Committee has met and is reviewing a Fundraising Calendar to see the various dates of fundraising events. Auction is the main fundraising event.
    - Committee discussed communication strategy to advise where auction dollars have been spent. Ongoing communication with each committee is key.
    - Go for Catholic Schools is a program that invests back in the schools and is an allotment from the State.
      - Tax dollars and breaks both State/Federal.
      - Benefit for all.
      - More to be presented on Go for Catholic Schools at the next meeting.
- **Home and School Association (HSA) – Valarie Holleman**
    - Chick Fil A spirit night is underway today.
    - Flu shots will be available for teachers this week.
    - Movie night is set for Saturday, September 22.
    - The next HSA meeting is scheduled for November 13.
- **Spiritual Development – Fr Sean –**
    - Committee met and developed four key areas
      - Engaging the various Parishes.
      - Clarifying the mission of Catholic Education.

- Communicating with families, by pamphlets and materials.
    - Deeper walk with Jesus.
    - Spotlight all of the good things All Saints is doing.
- **Strategic Planning – Ron Goodeyon –**
  - Committee met in September and reviewed four and five year goals.
  - The goals and objectives will be brought to the next advisory council meeting.
  - Scorecards need to be used by various committees to communicate and document goals to the Strategic Planning committee and Advisory Council.
  - Need to review mission statement.
- **Athletic – Penny Patton –**
  - Volleyball middle school competed in a tournament and teams did very well.
  - Middle school basketball sign-ups are currently underway.

#### VI. Old Business

- Approval of the Athletic Handbook will be put under new business.

VII. Principals' Report –Suzette Williams – School year is off to a great start. Current enrollment for this school year 2018-19 is 413 students. A move forward on a Master Plan has been approved for All Saints. Accreditation visit will be happening this year in March. The Virtus training is changing and everyone will be required to take new training. A group from All Saints went to a crisis management workshop. Safety is currently being reviewed at All Saints to include what happens in the aftermath of a crisis. A hand out from NCEA is attached showing great statistics of Catholic Education.

#### VIII. New Business –

- Approval of the Athletic Handbook will be approved.
- Ms. Pohlman, teacher has a survey in regards to accreditation that will be reviewed.
- Members to answer the following questions and bring to next council meeting.
  - Major accomplishments of Advisory Council over the past three years?
  - Goals for this year of Advisory Council?
  - Long range planning process of Advisory Council?
  - What is the selection process for Advisory Council members?

- IX. Pastor's Report – **Fr. Matt Gerlach** – Happy to be at All Saints. All Advisory Council members need to attend the Auction. AC members are representatives so to speak of All Saints and should be in attendance. Members should plan to attend the March 12 initial accreditation meeting. Very important to make as many of the advisory council meetings as possible. Grateful for the members on this team.
  
- X. Comments/Questions – None
  
- XI. Adjournment/Closing Prayer – Closing Prayer by Fr. Sean with end time of 8:20 p.m.
  
- XII. Next Meeting – October 16, 7:00 pm at Rectory